



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

**Winner 2000- 2006 Achievement of Excellence in Procurement Award
National Purchasing Institute**

Jerome Noble, Director



April 24, 2007

**Re: #07RFP55213K-DJ – Standby Professional Services for Facilities
Related Planning, Design, Engineering and Assessments-Landscape
Architecture, Civil Engineering and Land Surveying Services**

Dear Proposers:

Attached is one (1) copy of Addendum , hereby made a part of the above referenced **#07RFP55213K-DJ – Standby Professional Services for Facilities Related Planning, Design, Engineering and Assessments-Landscape Architecture, Civil Engineering and Land Surveying Services.**

Except as provided herein, all terms and conditions in the **#07RFP55213K-DJ – Standby Professional Services for Facilities Related Planning, Design, Engineering and Assessments- Landscape Architecture, Civil Engineering and Land Surveying Services** referenced above remain unchanged and in full force and effect.

Sincerely,

Donna Jenkins

Donna Jenkins
Assistant Purchasing Agent

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

Revision of Section 3, Proposal Requirements, Page 3-4, Scope of Work is revised as follows:

3.3 SCOPE OF WORK

3.4 Technical Proposal Format and Content

Section 3-Project Team Qualifications/Qualifications of Key Personnel

4. Each resume should be limited to no more than three (3) pages per person and be organized according to the following:
 - Name and Title
 - Professional Background
 - Current and Past Relevant Experience
 - Relevant Training and Education
 - Courses completed during past five (5) years
 - Previous Work Experience
 - Include two (2) references for each key personnel member on similar projects.
 - Include the role and responsibilities that each key personnel member will perform on this project.
5. Provide an Organizational Chart which clearly indicates each discipline, company name, principal-in-charge, and project manager(s) assigned with the overall project coordination. This shall include the following associated persons:
 - Civil Engineering & Specifications
 - Landscape Design & Specifications
 - USGBC LEED Accredited Professional

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30335 by the RFP due date and time **Monday, May 21, 2007, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 2007.

Legal Name of Bidder

Signature of Authorized Representative

Title